

Annotated Training Agenda

Objective:

The training session provides the clinical staff working in Lakeside Medical Center with knowledge and hands-on skills essential in the successful implementation of the CLABSI prevention policy. The session aims to eliminate the life-threatening performance gap, developing the competency to employ AHRQ-recommended interventions: CLABSI avoidance bundles, standard line placement checklists and guidelines, daily line necessary checks, and frequent simulation-based training (SBT) of every staff. It is based on immersion learning, the application of simulation-based learning activities, and interactive annotation workshops using checklists. The training will directly deal with identified barriers and enable stakeholders to drive the delivery of measurable results such as the lower infection risk, enhanced regulatory compliance, and long-term security setting.

Date, Time, Duration:

Date: June 19, 2025

Time: 1pm

Duration of Training: 2 hours

Training Agenda

Training Agenda Outline	Annotation
Introduction Welcome and overview of the training session. Importance of [Policy Name] and its impact on patient care and organizational goals.	We would like to officially welcome everyone involved in this crucial training on the Central Line-Associated Bloodstream Infection (CLABSI) Prevention Policy. Your passion for making progress in clinical excellence and patient safety has been recognized as central to our shared learning goals. This session will provide you with evidence-based proficiencies to execute standardized CLABSI prevention protocols, a direct response to the

	<p>urgency of Lakeside Medical Center to improve its current infection rate, which is above benchmark conditions.</p> <p>Importance:</p> <p>In this training session, you will gain insight into the CLABSI Prevention Policy, which is an essential framework within contemporary healthcare, designed to mitigate preventable patient harm through standardized evidence-based interventions. It includes AHRQ-recommended bundles, sterile placement techniques, and daily line need assessments.</p> <p>Furthermore, describe its importance to participants by aligning it with the facility's goal. For example, its application directly improves patient safety by reducing infection-related complications, deaths, and prolonged hospitalizations, while also enhancing care effectiveness through protocolized reliability. This policy aligns with Lakeside Medical Center's strategic change process by implementing verifiable progress toward regulatory compliance, achieving financial sustainability through reduced treatment costs, and fostering a culture of high-reliability care.</p>
<p>Understanding [Policy Name] Brief overview of the policy's purpose, scope, and objectives. Key provisions and guidelines.</p>	<p>Discuss the scope and purpose of the policy: The CLABSI Prevention Policy implements evidence-based guidelines to eradicate preventable CLABSI infections throughout the Lakeside Medical Center. Its application covers all clinical environments, including central areas of catheter use, such as insertions, use, monitoring, and the appropriate removal of the catheter, for patients in inpatient and critical care units. Further explain the objectives of the policy to participant to ensure their engagement. For example, the main aims and goals of the policy include: (1) decreasing the rates of CLABSI to meet the requirements of the benchmarks provided by AHRQ (2) eliminating the risks of infections, as well as mitigating their negative effects (e.g., sepsis,</p>

	<p>prolonged hospital stay) to increase patient satisfaction and improve their safety; and, (3) building the culture of high reliability based on standardized practices, which would have a direct connection to the organizational promises of zero-harm healthcare and patient safety.</p> <p>Key provisions and guidelines: Underline the procedure and practices which are included in the policy to resolve the issue of higher CLABSI rate; For instance, during training, it can be stated that this CLABSI Avoidance Policy applies to all individuals who require central vein catheters in acute care or inpatient wards. It mandates;</p> <ul style="list-style-type: none"> ● Adoption of validated AHRQ care bundles for all central line insertion, preservation, and elimination procedures. ● Use of research-driven insertion checklists, and hand hygiene compliance, with EHR documentation. ● Daily audits verifying clinical need, documenting retention justification, and removing unnecessary lines within 24 hours for all inpatient/CICU patients. ● Maintaining sterile protocols to avoid contamination and CLABSI risks. <p>Further, highlighting the outcomes of adherence to these guidelines. For example, it ensures quality care, patient security, and lowers the fiscal burden on Lakeside Medical Center by preventing additional care services for treating CLABSI and reducing Hospital stays.</p>
<p>Roles and Responsibilities Identify the specific roles targeted for pilot implementation (for example, nursing staff, administrative team, physicians). Discuss the responsibilities of each role within the context of [Policy Name]. Highlight collaboration and interprofessional communication.</p>	<p>Highlight the distinct roles of diverse stakeholders, including healthcare staff (nurses, doctors), infection avoidance team, quality assurance staff, and hospital executives and administrator,s while planning and implementing CLABSI avoidance policy. For example;</p> <ul style="list-style-type: none"> ● Nurses are directly involved in the placement, maintenance, and regular inspection of catheters. Healthcare personnel offer the necessary firsthand

	<p>insights into workflow integration and real-life difficulties.</p> <ul style="list-style-type: none"> • The QA personnel emphasize measurable results, data gathering, and process review. • The infection prevention team provides expert knowledge on protocol conformity by offering suggestions and surveillance of infection. • Hospital administrators are responsible for ensuring that successful CLABSI avoidance policies are established and implemented properly <p>Collaboration and Communication: Inform participants of the importance of effective team communication and cooperation, which is vital for the successful execution of policy and its overall success. For example, explain that effective communication and collaboration can be maintained. It entails ongoing discussions among an interdisciplinary team, conducted through team meetings, to exchange viewpoints on critical issues and develop an integrated strategy for patient-oriented methods. Effective and consistent communication of data facilitates the timely detection and mitigation of CLABSI-related dangers. It emphasizes the importance of strict adherence to the CLABSI avoidance protocol. Respectful collaboration empowers teams of specialists, improving cohesiveness within groups and adherence to evidence-based norms. It enhances patient safety, reduces CLABSI incidents, and promotes healthcare standards at Lakeside Medical Center.</p>
<p>Training Strategies Brainstorming: Encourage participants to share their insights and questions related to the policy. Group discussions: Facilitate conversations on practical scenarios and case studies. Outlining: Collaboratively create a roadmap for integrating [Policy Name] into daily workflows.</p>	<p>In brainstorming sessions, encourage trainees to share their previous knowledge regarding the policy as well as their experiences with CLABSI-related activities or events in which CLABSI occur and their management. They can be motivated by saying, "I would appreciate knowing any new techniques or resources that you have employed in combating CLABSI in your unit." This activity provides insight from various</p>

	<p>perspectives while allowing personnel to accept responsibility and participate in policy implementation.</p> <p>During group discussions, participants will be presented with real-life cases and simulations on CLABSI prevention, and they will be expected to critically analyze the implementation issues and practical applications in various clinical settings. This collaborative method leads to hands-on learning, greater skill development among team members, and the acquisition of in-depth knowledge of effective prevention and management strategies.</p> <p>As a group, participants will create a flowchart of the practical implementation of the CLABSI prevention policy. This session shall deconstruct the responsibilities, timelines, and procedural stages of each team member. Through a simple task mapping process, which may include catheter insertion, skin preparation, daily line care practices, and prompt removal, staff will gain a stronger understanding of how their actions contribute to the larger care continuum. The systematic plan provides a sense of responsibility and includes important time-related measures to enhance outcomes.</p>
<p>Q&A and Clarifications Address any participant queries or concerns. Clarify ambiguities related to [Policy Name].</p>	<p>The training program will include time Q/A , ensuring a thorough grasp of the CLABSI avoidance policy. Clearly explain proper catheter installation and central line retrieval techniques to ensure compliance with AHRQ guidelines. This open discussion creates an inviting learning atmosphere that encourages active participation from stakeholders. By the end of the training, all participants will be prepared to effectively apply CLABSI control practices, resulting in a reduced CLABSI rate, greater patient security, and regulatory compliance. Questions that can be asked are:</p> <ul style="list-style-type: none"> • What challenges do you anticipate in maintaining consistent compliance with the CLABSI bundle elements across all

	<p>departments, and how might we address them?</p>
<p>Next Steps (15 minutes) Provide resources (for example, policy documents, contact information) for ongoing support. Announce follow-up sessions or additional training opportunities. Express gratitude for participants' commitment to quality care.</p>	<p>Trainees will acquire crucial materials to help them execute the CLABSI avoidance policy, including handouts, protocols, reference instructional materials, compliance checklists, and contact details, such as the email address of the Infection Avoidance and QA team for any queries. Informing trainees regarding planned follow-up sessions and proficiency evaluations to confirm best practices and resolve the higher CLABSI rate concern. The session will conclude by expressing gratitude and acknowledging the participants' dedication to adopting best practices to address the CLABSI issue and providing quality care at Lakeside Medical Center.</p>